

A&E Sub Committee
10th January 2005, 1430-1630
Conference Room, HQ

MINUTES

Chair: Eddie Brand	Staff Side Chair	Romford
Present: Ann Ball	Deputy Director of HR	HQ
Steve Sale	ACAO	HQ
Jim Underdown	Staff Side Rep (NW)	Barnet
Andy Zucconi	Staff Side Rep (C)	Deptford
David Lamey	Staff Side Rep (SW)	Croydon
Jez Walters	Staff Side Rep (SE)	Greenwich
Joe Easterbrook	Staff Side Rep (CAC)	HQ
Rob Sydney	Staff Side Rep (EC)	Smithfield
Dave Smith	Staff Side Rep (NE)	Becontree
Philip Selwood	Director of Ambulance Services / Deputy Chief	
	Ambulance Officer	HQ
Scott Velleman (Minutes)	ASSD Supervisor	HQ

Action

01/05 **Apologies**
Martin Flaherty
John O'Grady
Gary Edwards

02/05 **Previous Minutes**
The minutes from the meeting on 04th November 2004 were agreed with an amendment to show Steve Sale's location as HQ.

03/05 **Matters Arising**

03.1 Transfer Register

EB questioned whether the Transfer Register had been established.

PS agreed to check with JO'G

PS

03.2 A&E Ops Group

SS stated that he would speak to Steve Irving regarding the publication of minutes to staff side.

PS reassured that that there had not been a meeting of the A&E Ops Group since November 2004. PS agreed to have the minutes of these meetings published on the Pulse in future.

PS

03.3 Urgent Care Service (UCS) Green Calls

PS felt that at present it was difficult to separate white work from UCS green calls.

EB stated that the statistics needed to be looked at to establish if there's a problem or not.

03.4 Drug Packs & Overtime

PS said that he would be meeting with EB and MF outside of this group meeting.

03.5 EMT1 EMT2 – First Responding (30/04)

PS stated that a group should be put together which he would chair.

03.6 Recruitment Issues

EB raised concerns regarding progression of new recruits through the Service, and was particularly concerned that staff did not get overlooked for promotion/progression.

AB affirmed that this matter is being looked at very carefully and if there were any staff affected by this issue they would receive a letter from her.

04/05 Make Ready Update

PS announced that Mike Boyne will attend the next A&E Sub Committee meeting to make a presentation on the Make Ready Scheme rather than submitting a written update.

EB queried if problems with the scheme should be addressed locally?

PS confirmed that they should.

05/05 Any Other Business

Non Attendance for Overtime

AB asked the group how they felt the issue of staff agreeing to do overtime shifts then not attending should be tackled.

SS added that this seems to be an increasing problem. He questioned if the Service should introduce sanctions for staff concerned. He also asked what would be a reasonable notice period of non attendance. Finally he questioned whether staff that did not show up for overtime shifts after agreeing to do so should face disciplinary procedures.

PS felt that an overtime ban would not be the best way to go. He felt that repeat offenders should be identified and subjected to the normal non-attendance procedures.

JE felt that the root cause of non attendance for overtime should be tackled. He suggested that from a CAC standpoint there were too many vehicles going off the road toward the end of their shifts to avoid taking late calls etc.

SS argued that the group should come up with a collective set of words to deal with this matter.

PS asked JE, AB and RS to work on drafting something for publication.

Christmas Overtime

JW stated that staff at Bromley were told that if they worked bank holidays they could sell the resulting time in lieu by completing an LA92. Subsequently they were discovering that they would not get paid treble time after completing the form.

AB responded that she would need to see the relevant documents to gain a greater appreciation of the issue.

PS asked JW if he would like to meet with JO'G on this matter.

AB then suggested that JW meet with her outside of the group to discuss this further.

RIB Overtime with UCS

JW asked why EMT2's would not get paid their normal rate when undertaking overtime with the UCS.

PS answered that if EMT2's wanted to undertake work for the UCS for some extra money then they would get paid the EMT1 rate.

AZ and others stated that as EMT2's their extra skills and training were available and could be called upon even though they were doing EMT1 work.

PS stated that he was prepared to look at the policy for consideration of this issue.

EB requested a time frame for this consideration as he was concerned that this issue would result in vehicles being unmanned.

PS agreed to look at the policy and consider it by the end of January.

PS

Registration of Professional Clinical Staff

AB requested that comments on this document were received by next week.

EB agreed saying that he would get back to AB by 21/01/05.

EB

**Date of next meeting: Thursday 03rd March 2005
1400-1600
Conference room, HQ**