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| <p>e.</p> <p>f.</p> <p>g.</p> | <p>Review of Infection Control Audit An Infection Control Audit Group consisting of TH, IL, PH NS, KM and Mark Bunkhall have met and are in the process of revising Audit Forms. Revised forms and guidance notes will be ready at the beginning of September. ICC will perform audits. The Governance Development Unit will also perform spot audits.</p> <p>Infection Control Programme The Care Quality Commission are concerned that LAS have no programme in place.</p> <p>TH has put together 10 work streams :</p> <ul style="list-style-type: none"> Vehicle Cleanliness Premises Sluices Linen DOH guidelines Board Assurance Training Single Use Items Patient Environment Access Group Infection Control Champions <p>All the above will report back to the Infection Control Steering Group.</p> <p>A group consisting of TH, IB, Logistics, LSS (Make Ready), Estates, Laundry Supplier and Purchasing will work together to devise a programme and KPI's</p> <p>Care Quality Commission The CQC visited LAS on 29th July 2009. They met with the Chief Executive and various senior managers. They also carried out checks on various ambulance stations. Any issues requiring immediate action would be reported back in 5 days. As yet nothing had been received. Some of the improvement recommendations discussed in the debrief were :</p> <ul style="list-style-type: none"> Board Assurance Framework Training Audits Patient Movement Patient Environment Dirty Vehicles (23 vehicles were found to be unsatisfactory) Sluice Area Adequate provision of Bacterial Hand gel Decontamination of cleaning aids | |
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| | <p>Linen and Blankets Uniform – Bare below the elbows policy Cannulation Safe handling of disposable sharps.</p> <p>Another visit from CQC is likely to see how the issued have been addressed.</p> <p>TH told the group, there is an abundance of enthusiasm from the “Infection Control Champions”. Finance is in place to fulfil all requirements. JW commented that investment should be on going or enthusiasm will wane if funding does not continue.</p> <p>LSS are in the process of reviewing both the daily and deep clean schedule. LSS say that they often have difficulty in getting hold of vehicles for daily and deep cleaning (especially 24 hour vehicles). This would be addressed. IThe introduction of Tranman will help with the tracking and logging of information on all vehicles.</p> | |
| <p>4.</p> | <p>Implementation of Ambulance Infection Control Guidelines TH advise that Hand Gel and Wipes are all in place. Disposable sleeves and Cannulation Pack are on order and should be delivered 1st or 2nd week in September. Single use Linen still needs to be looked at. Uniform is in the final stage of review. The trial of Chemex at Romford is still taking place. TH to check that Chemex is on the DOH/PASA approved list. A system of cleaning both stations and ambulances is to be publicised. Sample Intubation bags have been received. There should be a review of all bags, this will be taken up by VEWG. A change of the current apron to be sourced. IL asked what the position was regarding watches was under the Bare Below the Elbows policy. TH replied that they are not permitted. TH handed round samples of various types of Fob/Belt watches that will be trialled. Hand jewellery – only a single wedding band is permitted. TH to send guidelines booklets to Hannibal House for trainees to access</p> | <p>TH</p> <p>TH</p> <p>TH</p> <p>TH</p> <p>TH</p> |

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| 5. | <p>Pandemic Flu Update Paul Williams – Pandemic Flu Co-Ordinator gave a short presentation of the current position on Pandemic Flu.</p> | |
| 6. | <p>Quarterly Audits Infection control injuries / issues were up in the last quarter due to Swine Flu and Meningitis. Needlestick injuries remain the same. Needlestick injuries should not occur if staff are using safety cannulars. Incidents should be investigated in more depth and LA52's scrutinized more. Staff need to be aware of the sharps disposal procedure.</p> | HD |
| 7. | <p>Education and Communication Education and Development are piloting "5 Moments for Hand Hygiene" and the new Cannulation Pack when the cannulation packs are available.</p> <p>Core staff training is being reviewed. IB has made a proposal to stand down staff for training in a letter to Keith Miller. CV to raise this matter at the ADO group.</p> <p>There should also be an all in one package for Admin and Non Clinical staff.</p> <p>NWOW will be included in roll out of generic IPC package, once it is written</p> <p>Cannulation Training will be rolled out with a Train the Trainer approach, and may be disseminated on a complex by complex basis</p> | CV TH |
| 8. | <p>Infection Control Champions Update All information for champions is held on X drive in the Infection Control Folder Audits will take place in October and the results will be published.</p> | |
| 9. | <p>Products</p> <p>a. D10 replacement Chemex is being trialled at Romford</p> <p>b. Towels Deptford Store have towels to distribute to stations. KM to publish the procedure for swapping dirty for clean towels.</p> <p>c. Clinical Wipes Clinical Wipes are now on all stations.</p> | KM |

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| <p>10. a.</p> | <p>Facilities Sluices A Sluice Working Group has been set up.</p> | |
| <p>11.</p> | <p>VOR Policy Staffside complained that the latest 15 minute turnaround target is unrealistic. Staff cannot re-stock and clean the vehicle in this short amount of time. Staff have not been consulted on this. CV to take forward.</p> | <p>CV</p> |
| <p>12.</p> | <p>Occupational Health Update No representative present</p> | |
| <p>13.</p> | <p>Infection Control Risks No representative present.</p> | |
| <p>14.</p> | <p>Any Other Business In House Cleaners There are 5 in house cleaners that require Infection Control training. NS to give a list of names to TH. TH/IB to organise training.</p> <p>PTS No PTS vehicles have been Deep Cleaned. CV to take up with LSS. Estates will not make any alterations at PTS only stations / locations. This included Sluices, showers. TH will include PTS Stations in the Sluice Policy.</p> <p>Suction Units A bulletin has been published regarding the cleaning procedure for Suctions Units.</p> <p>PTS Bags Openhouse is preparing a sample.</p> | <p>NS TH/IB</p> <p>CV</p> <p>TH</p> |
| <p style="text-align: center;">DATE OF NEXT MEETING 18TH NOVEMBER 2009 9.30 – 12.30 WATERLOO HQ CONFERENCE ROOM</p> | | |