



Branch 03512

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| CB no. | |
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EDUCATION COURSE EXPENSES

Please send to: Eddie Brand, Unison Branch Secretary @ Waterloo HQ with supporting receipts.

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| Name | <input type="text"/> |
| Address | <input type="text"/> |

Please note, all expenses must be accompanied by a valid receipt.

| <u>DATE</u> | <u>COURSE ATTENDED & VENUE</u> | <u>Course no.</u> | <u>TRAVEL</u> | <u>SUBS</u> |
|-------------|------------------------------------|-------------------|---------------|-------------|
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| | | | £ | £ |
| SUB TOTALS | | | £ | £ |

Payment by BACS Cheque (Tick one)

GRAND TOTAL £

SIGNED DATED

OFFICIAL USE ONLY

| | | | |
|----------------|----------------------|-----------|----------------------|
| Date received | <input type="text"/> | by | <input type="text"/> |
| Date processed | <input type="text"/> | by | <input type="text"/> |
| Cheque no. | <input type="text"/> | BACS ref. | <input type="text"/> |